



Invitational Call for Artists for
Public Art at the Mid-Region Council of Governments Building

**Wall Treatment Artwork for
Three-Story Tall Elevator Shaft,
which may include a Water Feature.**

Submission Deadline: Friday, July 28, 2006 – 4:00 p.m.

PROJECT INTENT: The project intent is to commission an artwork wall treatment and/or water feature installation on the three-story tall, interior elevator shaft wall at the Mid Region Council of Government Administrative Offices in Albuquerque, NM.

BACKGROUND: The Mid-Region Council of Governments (MRCOG), is a unique governmental agency which takes a regional approach to urban and rural planning in Central New Mexico. In addition to the interactions created by geographic proximity, MRCOG recognizes that transportation, natural resources, land use and the economy are interrelated and that strategic short and long term policy decisions are critical to a healthy community and prosperous New Mexico.

MRCOG's Mission is to strengthen individual communities by identifying and initiating regional planning strategies through open dialogue and collaboration between the member governments.

ELIGIBILITY: The MRCOG Building public art project is open to all artists.

PROJECT BUDGET: Artists shall submit a proposed project budget for the preliminary design including no less than the following items: Project design costs, which may include engineering services or other design services; project administrative costs, which must include professional liability insurance (see attached requirements), and may include travel expenses, taxes or other non-tangible costs, fabrication and installation of the artwork including water feature components. Professional plumbing hook-up from the existing stub-out to the artist-designed and installed water component may be provided by MRCOG depending on the proposed design.

SUBMISSION REQUIREMENTS: Submission packages must be sealed and received *in* the Bernalillo County Manager's Office by **4:00 p.m.** (local time) at One Civic Plaza NW, 10th Floor, Room 10111, Albuquerque, NM 87102 on **Friday, July 28, 2006**. Please mark your package "Bernalillo County 1% for Public Art Program, MRCOG Building Project". Late submissions will not be accepted even if delivered late by the postal service. Overnight or express delivery is not recommended due to irregular carrier handling procedures, which can result in delivery location confusion. The County is not responsible if submissions are not received *in* the County Manager's Office by the deadline. The only acceptable evidence to establish the time of receipt of submissions *in the County Manager's Office* is the time-date stamp on the proposal package or other documentary evidence of receipt maintained by the County Manager's Office.

A proposal package must consist of the following items: a letter of intent, sketch(es), slides and slide key (or appropriate digital media with printed list of images), artist resume, and a return envelope. Artists may submit optional samples of proposed materials. Following is a detailed description of the requirements for each of these components, including page-size and page-length limits. Note that for most components the information should be presented on 8 ½- by-11-inch pages. All items will be returned.

1. **Letter of Intent.** This letter should describe the artist's initial artwork concepts and the proposed type of media for the artwork elements and the artist's basic approach for implementing the project. The letter should not exceed two 8 ½- by-11-inch pages.
2. **Preliminary Sketch:** In order to better understand the artist's visual communication skills and techniques, artists must submit one or two preliminary sketches, tracings, or photographic or digital composites to visually convey the proposed type, style and scale of the artwork and/or water feature design. The Board understands that the submitted sketches are only an initial response to the site and will be used to evaluate visual communication skills necessary for actual proposal and project development.
3. **Slides and Annotated Slide List.** Up to 20 slides or 20 digital images of previous artworks must be submitted. The slides or digital images should include examples of recent artworks that demonstrate the artist(s) design, construction and implementation ability. Each slide or image should be numbered and should include the artist's name. The slides should be accompanied by a printed, numbered slide or image list that provides the year, size, media, and location of the artworks. The slide/image list should not exceed three 8 ½- by-11-inch pages. For digital submissions, please provide the images on a CD in the form of individual JPG's or in a PowerPoint presentation file along with a hard copy of the list of images in the order to be shown during the review process.
4. **Artist Resume.** A current resume must be provided. If submitting as a team, a current resume should be submitted for each team member. Individual resumes should not exceed two 8 ½- by-11-inch pages.
5. **References.** Up to three professional or public art references that have intimate knowledge of the artist's work and working methods. The list must include complete and current addresses and telephone number(s), or e-mail.

6. **Return Envelope.** The return envelope should be large enough to accommodate all of the materials submitted in the proposal package that you want returned. The Bernalillo County Public Art Program will provide the return postage.
7. **OPTIONAL: Artwork Material Samples.** Artists may submit one single sheet of proposed artwork materials samples not to exceed 11" x 17". Please carefully secure and/or label samples for easy handling and artist identification during the review process.

QUESTIONS? Call the Bernalillo County Public Art Program Manager, Sherri Olsen, at (505) 768-4257 or e-mail ssolsen@bernco.gov. Or, visit the Mid-Region Council of Governments web page at http://www.mrcog-nm.gov/about_MRCOG.htm

DEADLINE: Friday, July 28, 2006 by 4:00 p.m.

To assist with proper delivery and receipt of your proposal, the lower portion of this page may be removed and attached as the label for your sealed submissions.

From: _____
(Artist's Name)

Must be delivered by 4:00 p.m., July 28, 2006 to:

Bernalillo County Commission/Manager Office
Room 10111, 10th Floor
One Civic Plaza, NW
Albuquerque, NM 87102

Attn: 1% for Public Art Program, MRCOG Elevator Wall Project Submission



The above photo represents the front of the Mid Region Council of Governments Building. The elevator shaft wall can be seen immediately upon entering the doors above the stairs shown to the right. Note: this entrance is not the main entrance to the building but serves as the primary access for staff. The intent is to show the addition to the original building and provide an exterior sense of scale.

The following two photographs show the actual elevator shaft wall from both the upper second story and the lower basement levels. The wall measures 8'6" wide, 28'6" tall and 8' in depth from the front of the elevator access. A water line stub-out is located in the floor under the tile approximately 30' from the front of the wall as indicated by the red dot.

Administrator's Comments:

The project budget has not been determined, however seed money as been allocated. Artists are invited to think creatively and submit a proposed budget that can be used to leverage additional funding once the design concept has been selected. Artists should take the following into consideration: 1) Average Public Art Project budgets at Bernalillo County normally range between \$30,000 – \$50,000. 2) Water feature component may be augmented with in-kind support from the agencies. 3) The Arts Board has never taken an approach such as this, however they respect artists' time and commitment and will work hard to secure additional funds for the right proposal.





● Water line stub-out

BERNALILLO COUNTY INSURANCE COVERAGE REQUIREMENTS

- A. The County shall not provide the Artist with any insurance coverage against any loss or risks included but not limited to those identified in Section 11 of this Contract.
 - B. The Artist shall procure and maintain at the Artist's expense, until Notice of Acceptance pursuant to Section 8 of this Contract is issued and Ownership is transferred pursuant to Section 9, insurance in the kinds and amount hereinafter provided in this Subsection with insurance companies authorized to do business in the State of New Mexico. Such insurance shall provide coverage for all operations specified in this Contract whether performed by the Artist or the Artist's agents, contractors, subcontractors or employees. The County shall be named an additional insured. Before commencing the services, the Artist shall furnish to the County a certificate or certificates of insurance in a form satisfactory to the County showing that the Artist has complied with the terms of this Subsection. All certificates of insurance shall provide that during the course of this contract, written notice shall be given to the County before a policy is canceled, materially changed, or not renewed. Various types of required insurance may be written in one or more policies. If the County wishes to review a binder or policy in addition to a certificate of insurance, the Artist will deliver a copy of the requested document to the County before anyone begins work for which the coverage is required. The kinds and amount of coverage required in this Subsection are to be in place throughout the term of this Contract at all times including the performance of the Artist's duties on the property of the County, during installation of the Artist's Work and any related transportation. Types of insurance required by this Subsection include:
 - 1. Commercial General Liability Insurance. Coverage which includes the County as an additional insured on the policy and which establishes that the policy cannot be canceled without giving thirty (30) days written notice to the County with liability limits up to the following amounts:
 - a) *\$750,000 for all claims other than medical or medically related expenses arising out of a single occurrence;*
 - b) *\$400,000 for any person for any number of claims arising out of a single occurrence for all damages other than property damage and medical and medically-related expenses as permitted under the Tort Claims Act;*
 - c) \$300,000 for all past and future medical and medically-related expenses arising out of a single occurrence;
- and
- d) \$100,000 for damage to or destruction of property arising out of a single occurrence;

2. **Business Auto Coverage.** Business Auto Coverage insurance with the same liability limits as required in Paragraph 1 of this Subsection. The policy of insurance must include coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment both on and off the Work Site and Work Location. The County shall be named additional insured and the policy must establish that the policy cannot be canceled without giving thirty (30) days written notice to the County;
3. **Transportation/Cartage Insurance All-Risk.** Transportation/Cartage insurance coverage in a form acceptable to the County which covers physical damage to or destruction of the Artist's Work up to the total amount of compensation which the County has paid to the Artist for Artist's Services through the date of the completion of delivery of Artist's Work to the Work Site. Coverage must include loading, transportation and unloading of the Artist's Work. The County shall be named an additional insured. The certificate of insurance must be delivered to and approved by the County before the Artist's work is loaded. If the Artist's Work is to be loaded, transported or unloaded by a person or entity other than the Artist, the insurance coverage of the Artist must cover that person, or that person or entity must provide the County with an acceptable certificate of insurance, binder or policy evidencing transportation/cartage coverage which meets the requirements of this Paragraph and commercial general liability and comprehensive automobile coverage which meet the requirements of Paragraphs 1 and 2 of this Subsection. Thirty (30) days written notice to the County is required before a policy providing transportation/cartage coverage is canceled, materially changed or not renewed; and
4. **All-Risk Installation Insurance:** All-risk installation insurance coverage in a form acceptable to the County which covers physical damage to or destruction of the Artist's Work up to the total amount of compensation which the County has paid to the Artist for the Artist's services through the date of completion of the installation of the Artist's Work. The certificate of insurance must be delivered to and approved by the County before the Artist's work is installed. If the Artist's Work is to be installed by a person or entity other than the Artist, that person or entity must be included in the Artist's coverage or provide the County with an acceptable certificate of insurance, binder or policy evidencing all risk installation insurance which meets the requirements of this Paragraph and commercial general liability and comprehensive automobile coverage which meet the requirements of Paragraphs 1 and 2 of this Subsection. Thirty (30) days written notice to the County is required before a policy providing all-risk installation coverage is canceled materially changed or not renewed.